



## Operations Hub Manager, Priority Communities Network, North West Bristol Cluster

Hours: 37.5 hours per week (Full time)

Salary: £30,000 per annum

Location: Bristol North West (St Stephen's Southmead, St Mary's Henbury, St Peter's Lawrence Weston, and St Mary's Shirehampton).

Are you reading this advert looking for a new role that makes you want to jump out of bed to get started?

Are you flexible, creative, filled with the gifts of organisation and administration?

Are you ready to be part of a team committed to transforming churches and communities?

Then this job could be for you! Come and be our Operations Hub Manager working with a group of passionate clergy in this new and exciting programme.

Come and join the journey, we look forward to hearing all about you!

The Operations Hub Manager will support clergy, PCCs and lay teams with logistical planning and organisation of a cluster of four parish churches that are part of the Priority Communities Network (PCN) in North West Bristol (St Stephen's Southmead, St Mary's Henbury, St Peter's Lawrence Weston, and St Mary's Shirehampton).

This is part of an exciting transformation programme that is investing in, and exploring, new ways to support and enable the growth of churches in our Priority Communities. We're looking for an Operations Hub Manager with excellent administrative and organisational skill, who is flexible and adaptable, and invested in this growth programme. At different times across the contexts, you will need to lend your skills to areas of operations, facilities and buildings support, finance, governance, HR and communications. Please see the job description for more detail on the role requirements.

This post is subject to an occupational requirement that the postholder be a practising Christian under part 1 of Schedule 9 of the Equality Act 2010.

Job Pack and application form via: [Operations Hub Manager - North West Bristol Cluster - Diocese of Bristol](#)

If you would like further details about the role, please contact Rev Nic Harris, Associate Vicar, St Peter's Church Lawrence Weston: [nic@standrews-stpeters.org](mailto:nic@standrews-stpeters.org)

**Closing Date: 9:00am, 25<sup>th</sup> November 2024**

*The Diocese of Bristol is committed to being a fair, respectful, and inclusive organisation. We believe that diversity enriches us and are dedicated to the promotion of equality where all are able flourish. Disabled people, and those from global majority heritage are currently under-represented in our Diocese and we welcome applications from within these groups.*